

ProjectDox Login

Once you get a notice that plans are approved, click the link in the email or pull up the ProjectDox login screen and log into ProjectDox.

Login

E-mail:

Password:

Login

[Forgot password?](#)

You need an account to access your projects. Contact the Jurisdiction if you don't have an account login.

Welcome to the City of Rockford Electronic Plan Review Login Page!

We recently upgraded this system which has a new look. If you are visiting this site for the first time since the upgrade, please clear your browser cache before using the site.

For more information use the video links below to get started.
[GETTING STARTED](#) || [ACCEPTING A TASK](#) || [DOWNLOADING APPROVED PLANS](#)

TERMS AND CONDITIONS OF USE

Last Updated: 6/1/2020

Please read these Terms and Conditions carefully before using the City of Rockford ProjectDox website (Site). Your access to and use of the Site is subject to the following Terms and Conditions of use as well as all applicable laws. By accessing the Site, you accept these Terms and Conditions without limitation or qualification. Throughout the Terms and Conditions, the terms you and your refer to the account holder and the account holders employees, consultants, contractors, and any other agent, authorized or unauthorized, who accesses the Site using your account.

Modification of the Agreement

The City of Rockford reserves the right to, at any time and for any reason, modify these Terms and Conditions. The City of Rockford may do so by altering the terms as posted on this Site and may do so without notice to you. By accessing the Site, you accept any new terms and conditions as posted every time the Login button is pressed.

The dashboard will display the status of all plans the user is associated with. Any plans that are reviewed and approved will have a task to download the approved plans.

PRD-TEST

pdockrockfordil.gov/Portal/Home/Index

City of Rockford Test Environment

ID	DESCRIPTION	LOCATION	STATUS	TASKS (3)
04/20221034	MULTICOMM - CUSE - MULCOM-Building Review - home to business - 425 E STATE ST		Upload	Open Upload and Submit Task
04/20221047	MULCOM-Planning and Zoning Review - Zoning		Upload	Open Upload and Submit Task
04/20221020	MULTICOMM - PARKLOT - MULCOM-Planning and Zoning Review - Zoning - new parking lot - 425 E STATE ST		Prescreen	Open Upload and Submit Task
Test Email 03-14-2022	Testing purposes		In Review	
04/20221019	MULCOM-Building Review		Upload	
04/20221046	MULCOM-Building Review		In Review	
021009	FIRE-Fire Sprinkler Review		In Review	
04/20221040	MULCOM-Building Review		Prescreen	
04/20221045	MULTICOMM - PARKLOT - MULCOM-Building Review - new parking lot - 425 E STATE ST		In Review	
04/20221044	MULTICOMM - REMALTCOMM - MULCOM-Building Review - Chambers remodel - 425 E STATE ST		In Review	

of 14 records

[View All Projects](#)

NOTE: Depending on the project count, there may be multiple pages of plans.

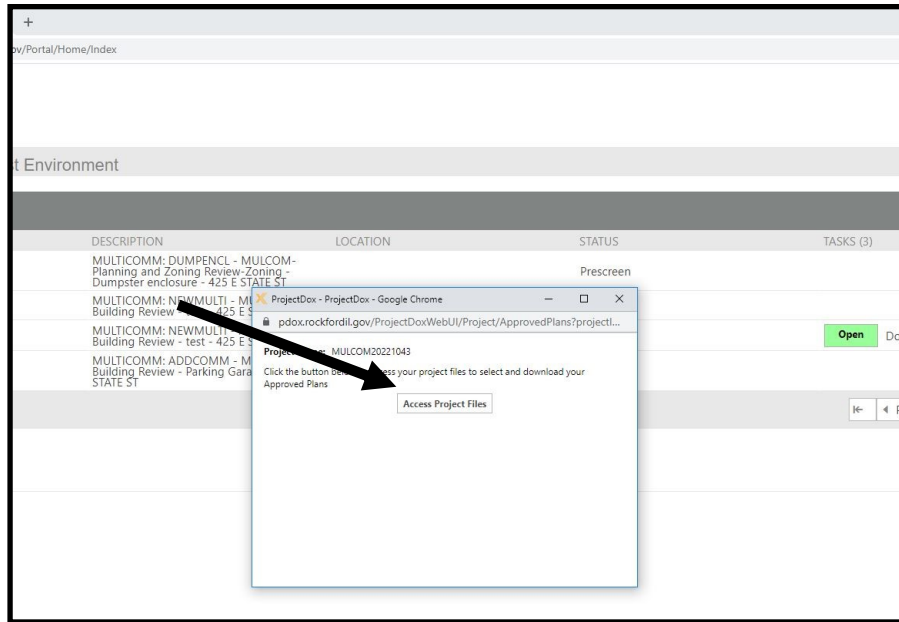
Brandon Kruse | Logout

March 17, 2022

STATUS	TASKS (3)
Prescreen	
In Review	
Approved	Open Download Approved Plans
Resubmit	

[View All Projects](#)

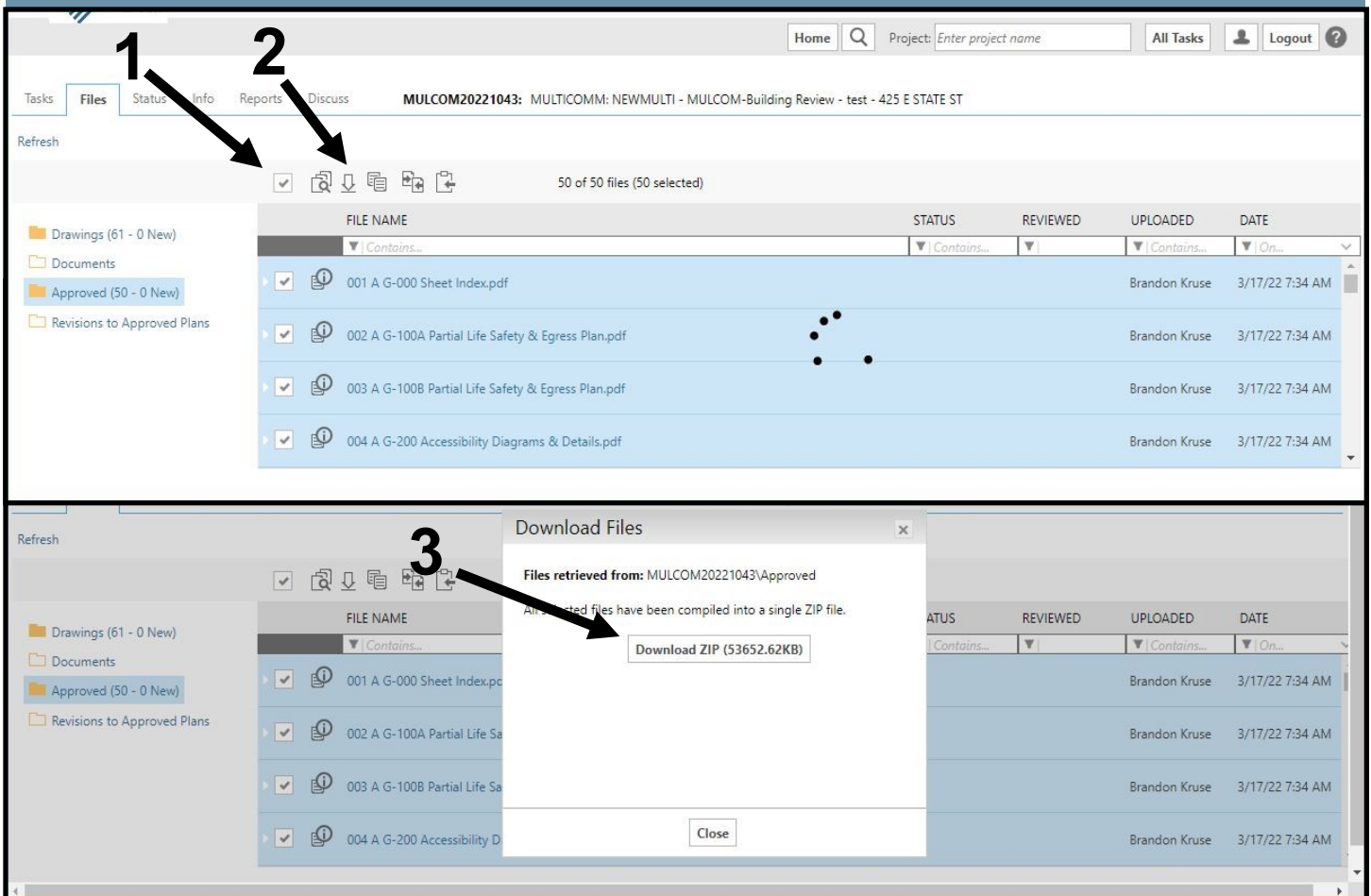
A new window will pop up, allowing you to access the files



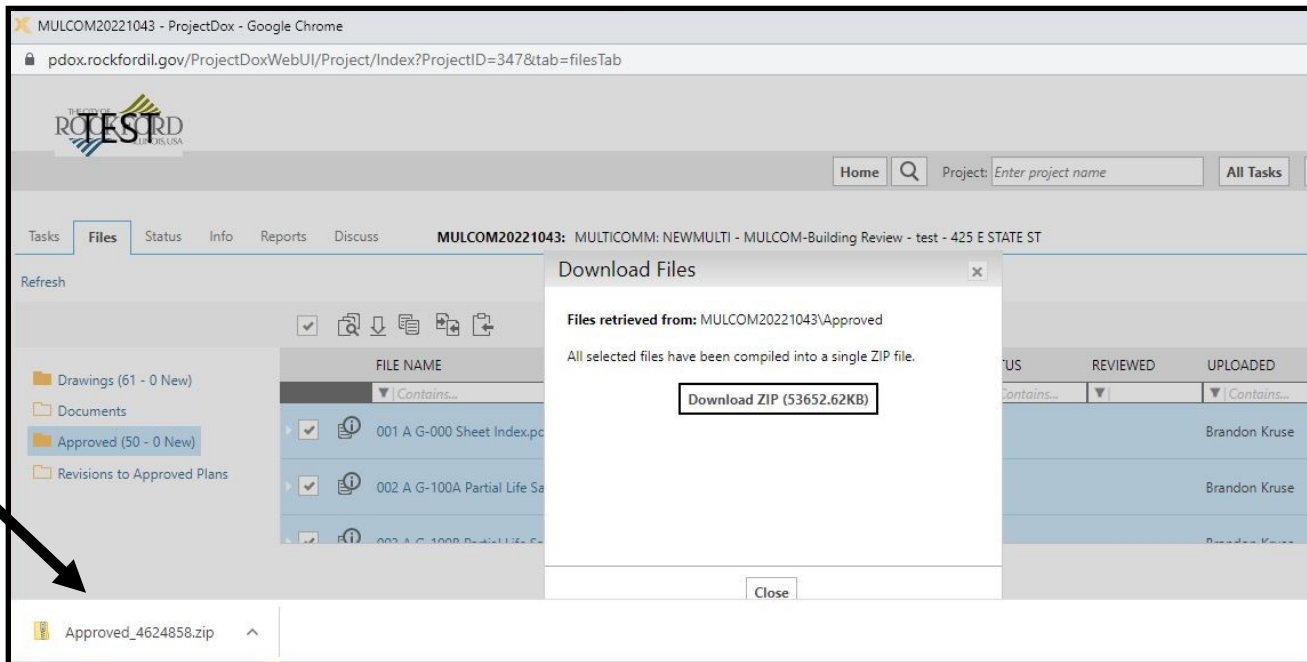
NOTE:
Please make
sure popup
blockers are
disabled for
ProjectDox

This will open the approved files folder. Clicking the checkbox (1) as indicated below will select all files in the folder. Clicking the download icon (2) will start downloading the files. Once ProjectDox has compiled the files, a window (3) will pop up with a download link.

NOTE: If you are downloading approved revisions to the plans, please click on the Revisions to Approved Plans Folder.



Files will download and appear in the bottom corner or wherever the browser of choice stores downloaded files.



FAQ

Q: When can I download approved plans?

A: Once the review cycle is complete and all review fees are paid, the files will be available.

Q: How long will I be able to access and download plans for?

A: Files are available to download as long as the user maintains their ProjectDox account.

Q: I cannot access drawings. Why?

A: Please make sure all reviews are completed, all reviewers have approved the plans, and any review fees are paid. Make sure popup blockers are disabled for ProjectDox webpages. If you still encounter issues, please contact the city using the attached [email address](#).

Q: Are my plans secure?

A: Yes, your plans are held on a secure server. Only you and the review staff have access to the drawings, and all drawings are read only and cannot be altered.